

Central Arizona Association of REALTORS®

600 E. State Hwy. 260, Suite 12, Payson, AZ 85541

Phone: 928-474-1944

www.caaraz.com

SUPRA eKEY® CO-OP FOR SECONDARY MEMBERS

Why co-op my Supra eKEY® with CAAR?

Agents who plan on listing properties in the CAAR MLS are REQUIRED to place CAAR lockboxes on their listed properties. To access these lockboxes, your key must be co-oped. Co-oping your key also allows you to show properties in the area.

How does it work?

Co-oping simply means we allow your existing Supra eKEY® from your Primary Board to cooperate with our system. Co-oping your key DOES NOT create a new key. When you open the Supra app after being co-oped, your app information will not look different, which is often confusing to some.

What do I need to do?

Provide the following information to CAAR:

- Agent's Name: _____
- Broker/Office: _____
- Supra eKEY® Serial Number _____
- Four digit PIN: _____
- Name of Primary Board: _____
- Pay \$50 Invoice (one-time fee).

Once we complete the process, we will notify you and request you to manually update your Supra app by pressing the "Update" icon at the bottom of the app. This allows the co-op to take effect on your device.

Agent Signature: _____ Date: _____